



Cannon River Watershed Joint Powers Board

Mission: Work collaboratively to improve and protect the natural resources within the Cannon River Watershed to ensure prosperity of our urban and agricultural communities.

Minutes CRWJPB Meeting January 6th, 2021 Zoom Online Video Platform

CRWJPB Members: James Hedeem (Belle Creek WD), Mike Slavik (Dakota County), Kevin Chamberlain (Dakota SWCD), Brad Anderson (Goodhue County), Jeff Beckman (Goodhue SWCD), Steven Rohlring (Le Sueur County), Cletus Gregor (Le Sueur SWCD), Sandy Weber (North Cannon WMO), Galen Malecha (Rice County), Richard Cook (Rice SWCD), Rick Gnemi (Steele County), Dan Hansen (Steele SWCD), Doug Christopherson (Waseca County), Keith Morgan (Waseca SWCD)

Also in Attendance: Brad Behrens (Rice County staff), Haley Byron (Waseca County staff), Ashley Gallagher (Dakota SWCD staff), Holly Kalbus (Le Sueur County staff), Beau Kennedy (Goodhue SWCD staff), Steve Pahs (Rice SWCD staff), Emmie Peters (Rice SWCD staff), Mike Schultz (Le Sueur SWCD staff), Sue Erpanbach (Rice SWCD staff), Brad Becker (Dakota County staff), Jennifer Mocol-Johnson (BWSR), Mark Schaezke (Waseca SWCD staff), Brian Watson (Dakota SWCD staff), Dan Kuhns (Steele County staff), Eric Gulbransen (Steele SWCD staff), Kristi Pursell (CRWP staff)

1. Call to Order

Chair Rohlring called the meeting to order at 9:01 am.

2. Election of Officers

**Motion by Anderson, second by Gnemi to nominate Steven Rohlring as chair.
Motion carried.**

**Motion by Gnemi, second by Hansen to nominate Brad Anderson as vice chair.
Motion carried.**

**Motion by Gnemi, second by Anderson to nominate Richard Cook as treasurer.
Motion carried.**

**Motion by Gnemi, second by Anderson to nominate Galen Malecha as secretary.
Motion carried.**

3. Approval of Agenda

Motion by Gnemi, second by Anderson to approve the agenda. Motion carried.

4. Approval of Joint Powers Board Minutes of October 7th, 2020 Meeting

Motion by Anderson, second by Gnemi to approve the minutes of the October 7th, 2020 Cannon River Watershed Joint Powers Board meeting. Motion carried.

5. Financial Summary

There was an updated financial summary sent out the day before the meeting. There was an addition of interest added to the bank account.

Motion by Hedeem, second by Anderson to approve the financial summary. Motion carried.

6. Discussion of Dues for 2021

This item was revisited since the item was added to the October 7th board meeting during the meeting. Discussion was opened up for all members to voice opinions on due rates. There were no further comments on rates. Suggestion to staff was to have it on the agenda in July, and also October, every year.

7. Approve Budget for 2021

The budget created by staff was presented to the board. The balance at the end of the year is \$22,361, and this budget included three different funding sources.

Motion by Malecha, second by Anderson to approve the budget as presented. Motion carried.

8. Addition of board items discussion

Discussion was around the procedure of adding items to the agenda. Due to infrequency of how often the board meets, members would like items to be able to be added during the meeting. Recommendation is to make sure each entity ensures they have a member attend each meeting.

9. Subcontracting contracts- services on retainer

With implementation is beginning, services will be needed. Recommendation from the board is for staff to go through each item/service needed to present to the board the next meeting what items would need retainer and which items would be fine with single service contracts.

10. Contract with CRWP

Staff recommends portions of the implementation plan be contracted to Cannon River Watershed Partnership. This contract would be for one year of service. The current presented contract needs a few elaborations on the deliverables and review of contract by Rice County Attorney.

Motion by Cook, second by Gnemi to approve the contract services with CRWP as presented. Motion carried.

11. Retainer of lawyer- bids

Board members would like to keep services in house, due to costs and familiarity with the JPB.

Motion be Malecha, second by Anderson to keep Rice County as the legal provider to CRWJPB. Motion carried.

12. Reimbursement to members

Bills were presented from Dakota SWCD and Rice SWCD for reimbursement for work related to the roles approved by the board. Dakota SWCD is looking for a reimbursement of \$2,379.85 and Rice SWCD for \$7,842.31.

Motion be Hedeem, second by Gnemi to approve payment of the bills submitted by Rice SWCD and Dakota SWCD. Motion carried.

13. Discussion of Organizational Policy/ By-laws

BWSR worries about having just operational policy and not by-laws since the plan and the joint powers agreement states by-laws. The recommendation of staff is to have both to make BWSR happy and to have one document for all other information. The recommendation of the board is for staff to have very minimal by-laws.

14. Cannon One Watershed One Plan Implementation Grant execution

The Cannon One Watershed One Plan Implementation Grant is close to being executed. BWSR is needing a few more documents before this can happen. Recommendation to the board from staff is to give signature authority to Steve Pahs once the execution agreement is received to keep the process moving forward.

Motion be Hedeem, second by Anderson to give signature authority to Steve Pahs to sign the Cannon One Watershed One Plan Implementation Grant once it is received.. Motion carried.

15. MCIT 2021 Invoice

MCIT invoice for 2021 insurance is \$2,563.

Motion be Malecha, second by Anderson to approve the MCIT 2021 invoice. Motion carried.

16. Discussion of 2021 meeting schedule and location

The board recommendation is to continue on Zoom and make a decision on a meeting-by-meeting basis. The first Wednesday of January, April, July, and October was in agreement to work for all entities. An executive committee will meet between meetings and further policies on this will be put in place.

17. Adjourn

Motion by Christopherson, second by Gnemi to adjourn the meeting. Motion carried. Meeting adjourned at 10:37 am.

Respectfully Submitted,

Galen Malecha,
Secretary Cannon River Watershed Joint Powers Board