



Cannon River Watershed Joint Powers Board

Mission: Work collaboratively to improve and protect the natural resources within the Cannon River Watershed to ensure prosperity of our urban and agricultural communities.

**CRWJPB Meeting
January 19th, 2021
Straight River Room
1814 2nd Avenue NW, Faribault, 55021**

CRWJPB Members: James Hedeem (Belle Creek WD), Mike Slavik (Dakota County), Kevin Chamberlain (Dakota SWCD), Steven Rohlring (Le Sueur County), Cletus Gregor (Le Sueur SWCD), Doug Christopherson (Waseca County), Rick Gnemi (Steele County), Keith Morgan (Waseca SWCD), Dan Hansen (Steele SWCD)

Also in Attendance: Ashley Gallagher (Dakota SWCD staff), Holly Kalbus (Le Sueur County staff), Karl Schmidtke (Le Sueur SWCD SWCD staff), Steve Pahs (Rice SWCD staff), Emmie Scheffler (Rice SWCD staff), Brad Becker (Dakota County staff), Sue Erpanbach (Rice SWCD staff), Jennifer Mocol-Johnson (BWSR), Teresa DeMars (Rice SWCD staff), Kent Ross (citizen), Doug Lennartson (citizen), Joe Juliar (citizen)

1. Call to Order and Roll Call

Chair Rohlring called the meeting to order at 9:07 am.

2. Election of officers

A proposal was made to keep the officers the same as 2021 for 2022. The officers would be as followed:

Chair- Steven Rohlring
Vice Chair- Brad Anderson
Secretary- Galen Malecha
Treasurer- Richard Cook

Motion by Hansen, second by Gnemi to approve the election of officers as listed above. Motion carried.

3. Approval of Agenda

Motion by Slavik, second by Gnemi to approve the agenda as presented in the packet. Motion carried.

4. Approval of Joint Powers Board Minutes of October 6th, 2021 Meeting

Motion by Hedeem, second by Gregor to approve the minutes of the October 6th, 2021 Cannon River Watershed Joint Powers Board meeting. Motion carried.

5. Minutes of November 3rd, 2021 Executive Committee Meeting

Motion by Morgan, second by Gnemi to approve the minutes of the November 3rd, 2021 Executive Committee meeting. Motion carried.

6. Financial Summary

Sue Erpenbach went through the financial summary that showed all of 2021. Sue will obtain bids for the annual audit since the CRWJPB is over the threshold for 2021. The Board would like to see at least two bids.

Motion by Hedeem, second by Gnemi to approve the financial summary as presented. Motion carried.

7. 2022 Meeting schedule and location

The presented meeting schedule for 2022 is the first Wednesday of January, April, July and October at 9 am. There will be the biannual field tour after July's meeting. The meetings will be held at Rice County buildings. An email will be sent out with this schedule to all the CRWJPB members. Board members expressed interest for hybrid meetings with COVID right now.

Motion by Hansen, second by Gnemi to approve the meeting 2022 meeting schedule and location. Motion carried.

8. Designation of a bank

The bank is currently Reliance bank in Faribault, Minnesota.

Motion by Gregor, second by Gnemi to keep the bank as Reliance Bank in Faribault, MN for 2022. Motion carried.

9. CRWJPO Operating Rules 2022

Board members would like to see a fund balance in about 10 years they think at this time, but would like a breakdown of the budget at all meetings to show where dues are going. The fund balance would be used if applying for additional grants. A change is needed to the dates from 2021 to 2022. The board also would like to include keeping Mike Slavik on the Executive committee with approval of the CRWJPO Operating Rules for 2022.

Motion by Slavik, second by Hedeem to approve the CRWJPO Operating Rules for 2022 with the changes listed above. Motion carried.

10. Review of 2021

Teresa DeMars presented the information in the packet on education and outreach for 2021. Emmie Scheffler presented that meeting with BWSR, all milestones for 2021 were met. Ashley Gallagher presented the online database which showed the projects that are completed. Sue Erpenbach will send out a summary of what was spent on projects in 2021.

11. MPCA workplan for SWAG

Emmie Scheffler is waiting on some staff rate changes before submitting the workplan to MPCA. There is a tight turnaround on the contract that will need signature before the next CRWJPB meeting. Once the contract is in, a copy will be sent to the board.

Motion by Gregor, second by Gnemi to give Emmie Scheffler signature authority to sign the contract with Minnesota Pollution Control Agency for SWAG monitoring for 2022 and 2023 when it is received. Motion carried.

12. WBIF Workplan amendment

There is slippage in the plan development category of the WBIF that staff recommends moving into technical assistance for pre-work on MDM. The board wanted to know if this money will be enough for everyone or going to one project in mind. The board also discussed policy for the next meeting on a threshold needed for the Executive Committee to approve WBIF changes. Staff will put together a policy with amounts for the board to review.

Motion by Slavik, second by Gnemi to approve move \$15,000 from plan development to technical assistance in the WBIF workplan. Motion carried.

13. Contracting with Clean River Partners 2022

Steve Pahs presented the contract and deliverables as presented in the packet. Citizen Kent Ross questioned the advantages of using Clean River Partners versus member staff. Staff and the board stated that CRP has better outreach across the watershed. Board members questioned if it is easy to get people to come to the meetings and staff stated that there was a good turnout last year.

Motion by Hedeem, second by Gregor to approve the contract with Clean River Partners as presented in the packet for 2022. Motion carried.

14. Lake Management plans

Ashley Gallagher presented the contract for lake management plans. Board member Morgan asked why this doesn't qualify for WBIF and BWSR stated it is because the activity itself does not lead to implementation. Board member Slavik likes that this

activity can be further used for grants and that is the advantage of the JPB and dues. The idea of partnering with lake associations was brought up and staff will look into it. Waseca has brought a weed cleaner and to pilot use of it on Clear Lake.

Motion by Slavik, second by Chamberlain to approve the lake management contract with Stantec for Fox Lake as presented in the packet. Motion carried.

15. MCIT 2022 invoice

Motion by Hedeem, second by Gnemi to approve the MCIT bill for the amount of \$2,676.00 for 2022. Motion carried.

16. Update on implementation activities

Le Sueur County is having an ordinance meeting on Tuesday, January 25th on the SSTS inventory and inventories can start after that. They will have an interactive map to follow along where inventories are happening.

The Waterville flood study is in the early stages, but will take 1 to 2 years to complete. Overall, the city is receiving \$500,000 for this study and the CRWJPB will be updated when there is more information.

A. Lower Sakatah Report

Ashley Gallgher presented the change order she was in the packet. BWSR was worried since the change order is after the fact. The reason for the change order is because the estimate of shoreline area was too low in the original estimate and contract. The board would like to see a policy in place so this does not happen again. Staff will be completing the rest of the shoreline surveys.

Motion by Slavik, second by Gnemi to approve the change order as presented in the packet. Motion carried.

17. Adjourn

Next CRWJPB meeting will be on April 6th at 9:00am.

**Motion by Gnemi, second by Hansen to adjourn the meeting. Motion carried.
Meeting adjourned at 10:16 am.**

Respectfully Submitted,

Galen Malecha,
Secretary Cannon River Watershed Joint Powers Board