



Cannon River Watershed Joint Powers Board

Mission: Work collaboratively to improve and protect the natural resources within the Cannon River Watershed to ensure prosperity of our urban and agricultural communities.

**Draft Minutes
CRWJPB Meeting
July 1st, 2020
Zoom Online Video Platform**

CRWJPB Members: Mike Slavik (Dakota County), Kevin Chamberlain (Dakota SWCD), Brad Anderson (Goodhue County), Jeff Beckman (Goodhue SWCD), Steven Rohlfsing (Le Sueur County), Cletus Gregor (Le Sueur SWCD), Sandy Weber (NCRWMO), Galen Malecha (Rice County), Richard Cook (Rice SWCD), Keith Morgan (Waseca SWCD)

Also in Attendance: Brad Behrens (Rice County staff), Haley Byron (Waseca County staff), Ashley Gallagher (Dakota SWCD staff), Eric Gulbransen (Steele SWCD staff), Holly Kalbus (Le Sueur County staff), Beau Kennedy (Goodhue SWCD staff), Steve Pahs (Rice SWCD staff), Emmie Peters (Rice SWCD staff), Glen Roberson (Goodhue SWCD staff), Mike Schultz (Le Sueur SWCD staff), Brian Watson (Dakota SWCD staff), Sue Erpanbach (Rice SWCD staff), Mark Schaetzke (Waseca SWCD staff), Jennifer Mocol-Johnson (BWSR)

1. Call to Order

Chair Rohlfsing called the meeting to order at 9:04 am.

2. Approval of Agenda

Motion by Anderson, second by Gregor to approve the agenda. Motion carried.

3. Approval of Minutes

Motion by Slavik, second by Beckman to approve the minutes of the January 15th, 2020 Cannon River Watershed Joint Powers Board meeting. Motion carried.

4. Financial Summary

All members have paid their CRWJPB dues, making the total currently \$49,000, which resides in the Rice SWCD checking account. The Cannon 1WIP planning grant has been spent in its entirety and is ready to submit for final payment, which will be done in the coming week. Final payments will be made then to Dakota SWCD and EOR.

Motion by Chamberlain, second by Cook to approve the financials as presented. Motion carried.

5. Approval of Cannon River Comprehensive Watershed Management Plan

The plan was approved on June 24th by BWSR. The action now would be to approve to adopt the plan through resolution. Information currently from BWSR is that each LGU in the Cannon JPB would need to approve the plan. There is still discussion on if the CRWJPB can adopt the plan for all the members, instead of them individually adopting. At this time, it is recommended of the board to approve to adopt the plan through resolution since the 120-day deadline would be close to our next meeting.

Motion by Anderson to approve and to add in the language to the resolution at the end of the second paragraph “recommend approval by local government units if needed”, second by Slavik to approve a resolution to adopt the Cannon River Comprehensive Watershed Management Plan. Motion carried.

6. Contract with MPCA 2021 Watershed Condition Monitoring

The MPCA is looking to enter into contract with one entity for the 2021 Cannon Watershed Condition Monitoring. Recommendation by staff in the watershed is for CRWJPB to enter into this agreement and do sub agreements with the LGUs. The contract would not occur until this fall, but may need approval before our next meeting.

Motion by Cook, second by Malecha to enter into an agreement with MPCA for the 2021 Cannon Watershed Condition Monitoring and to give authority to the chair to sign the agreements when it is received. Motion carried.

7. Selection of Plan Implementation Roles

It was decided by the Cannon River Watershed Planning Work Group to assign the roles and enter into agreements with the following for implementation of the Cannon Plan: Administration- Rice SWCD, Fiscal Agent- Rice SWCD, Education and Outreach- Rice SWCD, Technical Assistance and Cost Share- Dakota SWCD, and Accelerated Implementation and Measuring- Dakota SWCD. The dollar figures attached to each role are listed as not to exceed. Once this approved, Rice County’s attorney will make up agreements.

Motion by Chamberlain, second by Malecha to approve the roles and associated costs to each role as presented, along with authority to the chair to sign the agreements once completed. Motion carried.

8. Establishment of Bank for CRWJPB

Currently the funds for CRWJPB are in the Rice SWCD checking account. The suggestion from Rice SWCD is open up an account for CRWJPB at Reliance Bank in Faribault, MN.

Motion by Cook, second by Slavik to approve using Reliance Bank for CRWJPB funds. Motion carried.

9. Establishment of Signature Authority

Signature authority is needed on the bank account. Recommendation is for the Chair, Vice Chair, and Secretary, along with the fiscal agent.

Motion by Anderson, second by Cook to add the Chair, Vice Chair, and Secretary as signature authority on the CRWJPB bank account, along with the District manager of Rice County. Motion carried.

10. MCIT insurance

For CRWJPB to join MCIT, a resolution is needed from a participating county to sponsor the CRWJPB.

Motion by Malecha, second by Chamberlain for Rice County to sponsor the CRWJPB to MCIT. Motion carried.

After joining MCIT, a resolution is needed to decline Worker's Compensation coverage through MCIT, since CRWJPB does not meet the criteria for needing it.

Motion by Anderson, second by Cook to pass a resolution to decline Worker's Compensation coverage through MCIT. Motion carried.

11. Implementation Workplan

The current workplan for the first round of funding for three years will be focusing on: Structural and Non-Structural practices, education and outreach, inventories on existing shoreline, and SSTS inventory. Discussion of concerns of the CRWJPB was the SSTS inventory being done with other sources of funding. Education and outreach were discussed about looking at other partnerships outside of the group, but in the watershed, so efforts are not duplicated.

12. Discussion of next meeting date and location

Due to current circumstances, at this time the next meeting will be held October 7th at 9 am over online platform again. If there is allowance of more people meeting in a group, or a large space can be found, an in person meeting will be considered.

13. Adjourn

Motion by Slavik, second by Cook to adjourn the meeting. Motion carried. Meeting adjourned at 10:07 am.

Respectfully Submitted,

Galen Malecha,
Secretary Cannon River Watershed Joint Powers Board